

American Tai Chi and Qigong Association (ATCQA) Tai Chi/Qigong Certification Application Form

Qualification

All ATCQA Certified Tai Chi and/or Qigong Professionals should follow the **ATCQA Code of Ethics**

(<http://www.americantaichi.org/CodeofEthics.asp>).

Tai Chi and/or Qigong Practitioner

- At least 150 documented hours in formal Tai Chi and/or Qigong training
- Two or more reference letters.

Associate Tai Chi and/or Qigong Instructor

- At least 200 hours of experience in teaching Tai Chi and/or Qigong
- Three or more reference letters from other Tai Chi and/or Qigong instructors, your employers, your trainers, etc. At least one of them should come from Tai Chi and/or Qigong instructors (can be your trainers and/or peers).

Level I Tai Chi and/or Qigong Instructor

- At least 500 hours of experience in teaching Tai Chi and/or Qigong
- Three or more reference letters from other Tai Chi and/or Qigong instructors, your employers, your trainers, etc. At least one of them should come from Tai Chi and/or Qigong instructors (can be your trainers and/or peers).
- Optional: Awards, publications, and so on.

Level II Tai Chi and/or Qigong Instructor

- All the criteria from Level I
- At least 1000 hours of experience in teaching Tai Chi and/or Qigong

Level III Tai Chi and/or Qigong Instructor

- All the criteria from Level I
- At least 2000 hours of experience in teaching Tai Chi and/or Qigong

Master Tai Chi and/or Qigong Instructor

- At least 5000 hours of experience in teaching Tai Chi and/or Qigong
- Manifestation of Leadership
- Five or more reference letters

Meeting the above criteria does not automatically qualify you for the ATCQA Certification. The decision will also depend on the credential of the organization(s) from which you received Tai Chi and/or Qigong training, the significance of the reference letters, etc. ATCQA reserves the right to make these assessments on a case-by-case basis.

Your information

First Name: _____ Last Name: _____

Middle Name: _____ Affix: _____ Gender: Male Female

Mailing Address Line1: _____

Mailing Address Line2: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

FAX: _____

Email: _____ Web URL: _____

Education/Degrees (related to Tai Chi and/or Qigong, Medicine, Healthcare, Oriental Medicine, Fitness, etc.):

School/Organization	From/To Dates	Major or Courses	Degree/Diploma/Certificate (if neither, specify the hours for the course)

Training in Tai Chi and/or Qigong

Name and Location of the Trainer/School	Starting and Ending Dates of the Training	Number of hours of Tai Chi and/or Qigong Training

Employment History (only those relevant to the Tai Chi and/or Qigong profession; please use additional paper if needed)
 (* You can skip this section if you are applying for the Tai Chi and/or Qigong Practitioner Certification)

Employer	Employment Time Period	Employer Contact Info	Full time or part time	Number of hours in teaching Tai Chi and/or Qigong

Supporting Documents

- Photocopies of the diploma, certificates and/or transcripts received in the relevant fields listed above
- Reference letters from peer Tai Chi and/or Qigong instructors, employers, work associates, and/or students, etc. At least one of them should come from a Tai Chi and/or Qigong instructor. In each letter, please include the following information -
 - the reference's relationship to the applicant,
 - how long the reference has known the applicant professionally,
 - the reference's contact information (email preferred),
 - the reference's comments on the applicant's experience related to Tai Chi and/or Qigong practice.
- Other supporting documents that may help demonstrate your qualification, such as employment verification letter, award certificates, documents showing the hours in teaching of Tai Chi and/or Qigong, and/or photocopies of publications, etc

Submit the Application

Please submit –

- This application form
- All the supporting documents

Mail to –

American Tai Chi and Qigong Association
 2465 J-17 Centreville Road, # 150,
 Herndon, VA 20171

You can also email the application documents to TC@AmericanTaiChi.net